

# ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS

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## ELIZABETH SCHOOL DISTRICT C-1

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### BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL May 9, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, May 9, 2016, in the Board Room, District Office.

#### 1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:00pm.

#### ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds  
Director Chris Richardson  
Director Richard Smith  
Director Deb Spenceley

Director Dee Lindsey was not in attendance.

Also present: Superintendent, Douglas Bissonette  
Executive Administrative Assistant/Communication Director, Michele McCarron  
Chief Finance Director, Ron Patera  
HR Director, Kin Shuman  
Technology Director, Marty Silva

#### 3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

#### 4.0 EDUCATION SHOWCASE/RECOGNITIONS

The Board of Education recognized several state participants including Brandon Marshall from EMS for qualifying for the State Geography Bee and Coy Weber from RCE who represented the district at the State Spelling Bee. Also recognized were EHS clubs for their participation in the state competitions including Winter Guard, Future Business Leaders of America (FBLA), Family, Career, Community, Leadership Association (FCCLA), and Technology Student Association (TSA). Several of the EHS students placed at state and will be moving on to the national competition.

#### 5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

#### ROLL CALL:

Director Carol Hinds – aye

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Director Chris Richardson – aye  
Director Richard Smith - aye  
Director Deb Spenceley - aye  
The motion carried 4-0

## 6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from BOE meeting 4/25/16 as written.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye  
Director Chris Richardson – aye  
Director Richard Smith - aye  
Director Deb Spenceley - aye  
The motion carried 4-0

## 7.0 COMMUNICATIONS

### 7.1 HR Update

Kin Shuman, HR Director, mentioned that approximately 85% of the Notice of Assignments are signed and 96% of teachers and certified staff contracts have been signed. To date 18 teachers have submitted letters of resignation or retirement. This is a much lower number than previous years. The district has already hired 11 teachers to fill those positions. While Mr. Shuman anticipates additional resignations, given past patterns, the total number appears on track to be the lowest in over 5 years.

The district is saving \$33,000 next year from workers compensation premiums. He attributes much of this to Director of Maintenance Jeff Neer and the custodial/maintenance team for their proactive efforts, especially during the winter. In general, employees are more conscientious, avoiding injuries, less slips and falls. When injuries do happen employees are reporting the injury to HR in a very timely manner. This impacts the ability to seek treatment quickly, which also affects the premium rates.

### 7.2 Technology Update

Marty Silva, Director of Technology, discussed the draft Technology Plan and asked for the Board Members feedback. The vision statement for the Technology Plan is: *The Elizabeth School District will create a framework to ensure that students and staff are able to use technology effectively as part of the teaching and learning process, in order to prepare our students to be successful in the global workforce.* Outlined in the plan are six interconnected tenets that make up a technology framework that supports the vision statement:

- Professional development
- Digital citizenship and student safety
- Communication and collaboration with parents, community and colleagues
- Access and equity
- Sustainability
- Student technology skills

A technology matrix outlining technology skills, scope and sequence will be part of the plan. The matrix will indicate where students at every grade level should be in terms of their skill level with technology. Skill level will be in four categories, Awareness, Guided with Teacher, Independent, and Mastery. Mr. Silva is also working to obtain some student and parent feedback on the plan and is targeting a final approval from the board at the June board meeting.



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### 7.3 Chief Financial Officer Report

Ron Patera, Chief Financial Officer, discussed various capital projects as part of the financial report. LE Roofing will start staging materials and equipment at Singing Hills Elementary on May 19th with the roof construction scheduled to begin May 23rd. Installation of the bi-directional amplification equipment (BDA) at EMS, SHE, and RCE is scheduled to begin May 26th. The BDA equipment helps boost signals for first responders inside and outside the school buildings to improve emergency communications. A larger fuel tank for transportation is being purchased, allowing the district to purchase fuel at lower rates. Other capital projects targeted for this summer include carpet replacement at Running Creek Elementary, sealant on exterior walls to prevent moisture penetration, concrete work and repairing potholes in parking lots. The district applied for a BEST grant for Singing Hills Elementary septic system and for the Elizabeth High School roof replacement. The district should hear a final decision on the BEST grant early this summer.

Budget assumptions for the school year 2016-2017 were also discussed. According to the latest legislation there is an increase of \$121.87 in PPOR (per pupil operating revenue). We anticipate a slight decline in enrollment, which adversely affects total funding. A preliminary budget for the next school year will be reviewed by the board at the May 23rd board meeting.

### 7.4 Superintendent Report

Superintendent, Mr. Bissonette attended the Senate Education Committee hearing on the School Finance Bill, HB 16-1422. Mr. Bissonette testified at the hearing indicating the funding formula and state laws on school funding are not equitable for rural schools, resulting in very low teacher salaries, poor applicant pools and excessive turnover. According to CDE data, the teachers in 85% of Colorado rural school districts have an average salary in the bottom 10% of the state. They make, on average, 57 cents on the dollar of teachers in the districts with top 10% average pay. They teach over 50,000 students in our state, equivalent to the 4th largest district in the state. There are 18 districts with average salaries above the state average, and all of them are urban, suburban or resort. The districts where the teachers earn the lowest 10% have some of the highest turnover rates in the state, averaging more than 22% turnover per year. The state average is approximately 16%.

While at the Capital, Mr. Bissonette also listened to testimony on new Colorado law allowing a primary caregiver to possess and administer medical marijuana to their student on school property if the student has a valid medical recommendation for its use. Colorado will be the second state, after New Jersey, to require schools to accommodate medical marijuana as long as it is in non-smokeable form and is administered by a primary caregiver. Advocates indicate that medical marijuana does not make students high and should not be treated any differently than other medicines administered on school property.

The first district-wide Student Advisory Council met last fall. The council includes student representatives from each of the schools. The event laid the foundation for elevating the student voice at Elizabeth Schools. The purpose is to seek the perspective of students, leading to positive change. The second district-wide Student Advisory Council met on Thursday, May 12th with discussion on goal setting and the structure of the council for next year.

Mr. Bissonette, along with Mr. Silva, recently attended a Technology Symposium. Mr. Silva demonstrated Google Cardboard, which is a virtual reality (VR) platform developed by Google for use with a fold-out cardboard mount for a mobile phone. Through virtual reality and Google cardboard students can take expeditions and guided tours to places all over the world. Technology is advancing at a faster pace every year and schools are challenged to keep up.

### 7.5 Board Update

Director Richard Smith attended the EMS National Junior Honor Society Induction Ceremony.

### 8.0 Public Participation

No public participation

### 9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.4

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Motion Moved by Director Richardson  
Motion Seconded by Director Hinds

### ROLL CALL:

Director Carol Hinds – aye  
Director Chris Richardson – aye  
Director Richard Smith - aye  
Director Deb Spenceley - aye  
The motion carried 4-0

### 9.1 Extra Duty Assignments

### 9.2 Terminations/Resignations/Non-renewals

Rosemary Wood, Kitchen Manager, SHE  
Lisa Bailey, Playground Para, EHS  
Loriann Graham, Bus Driver, Trans  
Vicky Neer, Driver Trainer, Trans  
Brianna Buentello, Teacher, FHS

### 9.3 New Hires

Karyl Lawrence, Teacher, RCE  
Victoria Cirbo, Teacher, RCE  
Shelby Ward, Teacher, SHE  
Rebecca Dutton, Custodian, DW

### 9.4 Substitutes

### **10.0 Action Items**

10.1 A motion was made to approve 1<sup>st</sup> Reading and Final of CASB recommended changes to policy.

Motion Moved by Director Richardson  
Motion Seconded by Director Hinds

### ROLL CALL:

Director Carol Hinds – aye  
Director Chris Richardson – aye  
Director Richard Smith - aye  
Director Deb Spenceley - aye  
The motion carried 4-0

JLCE First Aid and Emergency Medical Care  
JLCD-R Administering Medications to Students Regulation  
GBGAB First Aid Training  
KBA Title 1 Parent Involvement

10.2 A motion was made to approve 1<sup>st</sup> Reading of Graduation Requirements Policy IKF. The policy will go for a 2<sup>nd</sup> Reading at the next board meeting 5/23/16.

Motion Moved by Director Hinds  
Motion Seconded by Director Richardson

### ROLL CALL:

Director Carol Hinds – aye

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Director Chris Richardson – aye  
Director Richard Smith - aye  
Director Deb Spenceley - aye  
The motion carried 4-0

### 11.0 DISCUSSION ITEMS

#### 11.1 Sun Country Park Proposal

The Board of Education discussed Sun Country HOA shared use of the school district's 40 acre parcel. This has been discussed before with our attorneys and there are some liability concerns. There are around 450 homes built in the area. Richard Smith will represent the Board of Education at the Sun Country HOA meeting.

### 12.0 BOARD PLANNING

The next board meeting is scheduled for May 23, 2016

### 13.0 EXECUTIVE SESSION

No Executive Session.

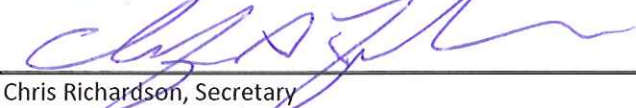
### 14.0 ADJOURNMENT

The board meeting adjourned at 7:47pm.

Respectfully Submitted,

  
\_\_\_\_\_  
Deb Spenceley, President

*NOT PRESENT*  
\_\_\_\_\_  
Carol Hinds, Vice President

  
\_\_\_\_\_  
Chris Richardson, Secretary

*ABSTAIN*  
\_\_\_\_\_  
Dee Lindsey, Treasurer

  
\_\_\_\_\_  
Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron